



DURGAPUR CHEMICALS LIMITED

(A GOVT. OF W.B. ENTERPRISE)

DURGAPUR – 713215

AN ISO 9001- 2008 & ISO 14001: 2004 CO.

APPLICATIONS ARE INVITED FOR THE FOLLOWING POSTS

Sr No	Name of the Post	No. of vacancies	Essential Qualification	Experience	Duties & Responsibilities
1.	Personnel Manager	One	Graduate with MBA from reputed University in Personnel Management/HR./ Equivalent qualification. Degree in Law is preferred	Minimum 10-12 years experience as a Personnel Manager in Industry preferably in Chemical Plant	Overall in-charge of Personnel, Administration, Security Department. Knowledge of Factories Act, Other Labour Laws, ESI, Formulation of Personnel policies, Training, HR and Industrial Relation
2.	Chief Chemist	One	M.Sc./ M. Tech in (Chemistry). PHD candidates shall be given preference	Minimum 7-10 years experience in quality control preferably Chloro-Alkali industries.	Responsible for quality control of raw materials & finished products, Process development , new products , analysis of effluents and R&D, should be conversant of ISO & Environmental issues.
3.	Assistant Manager (Marketing)	One	Degree in Chemical Engineering with Degree/ Diploma in Marketing Management Or Graduate in any stream	7 Years experience preferably in selling of Chloro alkali products, formulation of sales strategies, Tender, Achievement of Sales target, Follow up for payment, Customer visit, monitoring logistic function etc. Minimum 10 years experience in the above job	To assists General Manager (Commercial).
4.	Sr. Chemist	One	M.SC in Chemistry/ B.Sc (Hons) in Chemistry	For M.SC, 5 years experience and for B.SC candidate, 8 Years experience in Chemical Laboratory/ Quality Control preferably in Chloro Alkali Industry	Quality Control of raw materials, Pollution control, finished products including analysis of effluents and other chemicals

5.	Stores Officer	One	Graduate with Post Graduate Degree/Diploma in Materials Management from reputed Institution	Minimum 5 years experience in Industry for maintaining Store materials & Spares, Accounting of stores item, ERP accounting, Maintaining Store ledger, Bin Card, ABC Analysis, disposal of scrap materials. Preference will be given in working Chloro Alkali Industry.	To assist HOD (Purchase & Stores)	
6.	SALES OFFICER	One	Graduate preferably with MBA from reputed Institution in Sales & Marketing	Minimum five years experience in Sales of Caustic Soda Lye, Chlorine, Stable Bleaching Powder, Mono Chloro benzene, Di-chloro benzene, Hydrogen etc.	To assists General Manager(Com)/ am (Marketing) in sales. Achievement of Sales target, Payment realization	To
7.	SALES ENGINEER	One	Degree in Chemical Engineering with degree/Diploma in Marketing management	Minimum five years experience in Sales of Caustic Soda Lye, Chlorine, Stable Bleaching Powder, Mono Chloro benzene, Di-chloro benzene, Hydrogen etc.	To assists General Manager(Com)/ am (Marketing) in sales. . Achievement of Sales target, Payment realization	
8.	Custom & Transport Officer	One	Graduate in any stream. Preference will be given having qualification in Logistic management from reputed Institution	Minimum 5 years experience in logistic, and its movement. Experience in Chemical products handling is desirable.	To Assists Marketing Department for placement of Tankers/trucks as per delivery programme. Engagement of transport through tender, bill passing of transporters, to keep watch on movement of vehicles etc. Marketing experience shall be preferred	
9.	Foreman (Mechanical)	One	Diploma in Mechanical Engineering from reputed Institution	Minimum 4 years experience in Chemical Industries preferably in Mechanical maintenance job of Chloro Alkali Industries, Diagnostic in trouble shooting, elementary knowledge of process, Good analytical skill, sound industry knowledge, excellent communication skills. Preference will be given to candidates having knowledge in maintenance in Boiler, Air compressors, H ₂ compressors, pumps etc.	To assists HOD (Mechanical) in various departmental jobs	

GENERAL TERMS & CONDITIONS

1. The maximum upper age limit for all the posts

(a) Serial No. 1 & 2 is 50 Years

(b) Serial No. 3 to 9 is 45 Years

Upper age limit is relaxable by 5 years for SC/ST Candidates.

2. All qualification should be full time regular course from Govt. recognized University/ College/Institute

3. The appointment against all Post from Sr. no. 1 – 9 is contractual for a period of 5 years, may be renewable for a further period strictly based on the performance.

4. For all the Post, knowledge of Computer/ERP system is desirable

5 Reservation in recruitment for the candidates of SC/ST categories shall be applicable as per Government guidelines. If suitable candidates of SC/ST are not available, the post will be filled up from General Candidates. Candidates claiming to belong any particular category such as SC/ST, should submit the copy of SC/ST certificates along with the Application Form otherwise the said application shall not be considered in that category

6. No relaxation in qualification will be considered in the above mentioned posts applied for. Relaxation in age and experience may be considered for extremely deserving Candidates. Separate application to be sent for each post. The application is liable to be rejected if found unsuitable and not fulfilling the requisite qualification & experience criteria

7. Internal candidates within the organization having specified qualification and experience may apply through proper channel/ Departmental Head/In - Charge only for immediate higher grade/post

8. While applying for any post, the applicants should ensure that he/she fulfils the eligibility and other norms mentioned above, as on the specified dates and that the particulars furnished are correct in all respects. In case, it is detected at any stage of recruitment that the candidates does not fulfill the eligibility norms and /or that he /she has furnished any incorrect /false information or has suppressed material

facts, his /her candidature will stand automatically cancelled. If any of the above shortcoming(s) is/are detected after appointment, his / her services are liable to be terminated without any notice⁹. Attested copies of relevant documents relating to age, qualifications, experience, Caste certificate etc. must be accompanied with the application forms

10. No TA & DA shall be paid to the local candidates for attending the interview. Candidates outside the State of West Bengal, AC 3 Tier Train Fare or admissible class as per Co's rule for UP & DN journey shall be reimbursed on submission of documents.

11. The application shall be rejected in case of canvassing

APPROVED PAY SCALES FOR THE FOLLOWING POSTS

Sr. No.	Name of the Posts (1)	Revised Pay Band (Rs.) (2)	Grade Pay (Rs.) (3)	Entry/Minimum Band Pay (Rs.) (4)	Entry minimum Basic Pay (Rs.) (5)
1.	Personnel Manager	37400- 60000	8700	37400	46100
2.	Chief Chemist	9000 – 40500	7600	22320	29920
3.	Assistant Manager (Marketing)	9000 – 40500	6600	18600	25200
4.	Sales Engineer	9000 – 40500	5400	15600	21000
5.	Senior Chemist	9000- 40500	5400	15600	21000
6.	Store Officer	9000 - 40500	5400	15600	21000
7.	Sales Officer	9000 -40500	5400	15600	21000
8.	Custom & Transport Officer	9000 – 40500	5400	15600	21000
9.	Foreman (Mechanical)	9000 -40500	4400	9000	13400

1. Minimum Basic Pay with Grade Pay as mentioned in column no. 5 of Pay Scale schedule shall be applicable
2. Dearness Allowance at State Govt. rate shall be applicable. Present DA is 45%
3. HRA is 15% of Basic Pay subject to Maximum of Rs.6000/- per month. No HRA shall be paid for staying in Companies own accommodation/ quarters.
4. Sr. No. 3,6 & 7 are located at Kolkata & rest positions are located at Durgapur
5. For the posts located at Durgapur, it is essential for the incumbent to stay in Company's unfurnished residential accommodation at DCL Township at Durgapur subject to availability of quarter as per the grade. Nominal Rent and actual Electricity charges shall be deducted from the Salary bill as per rules of the company
6. Medical Allowance is Rs.300/- per month
7. PF, Family Pension & Gratuity is applicable as per the rule
8. For Senior Managers (Serial No. 1 & 2) Pool car facility is provided at Durgapur as per rules of the company.
9. The candidates called for interview must communicate by letter/mail for attending the Interview

The company is looking Dynamic and Target oriented person who can contribute in the above positions with best of their ability. Those who are working in **Central Govt./State Govt. Undertaking and other Govt. Departments** should apply through proper channel OR produce NOC at the time of interview.

How to apply

Candidates may apply with detail particulars, qualification, experience in chronological manner with contact no. along with two copies of pass port size photographs self attested addressed to "The Company Secretary & In-charge of Personnel Dept. , Durgapur Chemicals Ltd., A Govt. of West Bengal Enterprise, Durgapur- 713215, Dist – Burdwan", in closed envelop. The photocopy of

educational qualifications and experience certificates should be attached with the application.

Application may be sent through e-mail at jobsatdcl@gmail.com. Those who are sending through mail should also send a hard copy enclosing all testimonials. Last date of receipt of application is 25.02.2012.

Date: 08.02.2012

(S.K.Guha)
Company Secretary &
In charge of Personnel Dept.