



DURGAPUR CHEMICALS LIMITED
(A Govt. Of West Bengal Enterprise)
P.O. Durgapur-713215, Dist. Burdwan.
AN ISO 9001-2008 & 14001-2004 CERTIFIED COMPANY
Phone No : 0343-2559580/08170017902
Fax No. : 0343-2556667
E mail : dclgppurchase@rediffmail.com

NOTICE INVITING E-TENDER FOR SHIFTING OF DAY TO DAY ACCUMULATED BOILER ASH FROM ASH YARD TO LOW LAND AREA.

Online e-tenders are here by invited by Durgapur Chemicals Limited (DCL) from eligible contractors for the “**Shifting of Day to Day Accumulated Boiler Ash From Ash Yard to low land area.**”.Prospective Tenderers are advised to get themselves registered with the e-procurement system of the Govt. of West Bengal through respective helpdesk situated in Jalasampad Bhawan, 7th Floor, DVC Study Cell, Salt Lake, Kolkata – 700091. The concerns/bidders fulfilling the requirements as specified under Eligibility Criteria (Annexure III) of this document shall be eligible to apply. The details of work specification, terms & conditions are outlined in the Annexures to this e-tender as under:

- (a) Annexure - I Application Form.
- (b) Annexure - II Scope of Work.
- (c) Annexure - III Eligibility criteria for Technical/Qualifying Bids.
- (d) Annexure – IV Format of Technical Bid.
- (e) Annexure - V Terms & Conditions.

1. Mode of Bid Submission:

- i. Interested bidders should download the Notice Inviting e-Tender (NIT) and Bill of Quantities (BOQ) format from the e-portal www.wbtenders.gov.in and upload their tenders online through the same e-portal. The documents are to be signed digitally using Digital Signature Certificate (Class – II or Class – III) while uploading.

This Notice Inviting e-Tender is also available on the website www.durgachem.com of Durgapur Chemicals Ltd.

- ii. It is Two Covers on-line bidding system. The following Two Covers shall be submitted through online at e-portal by the bidder. Last date and time of submission of bids is **as per Critical Date Sheet. Hard Copy of tender application / any other documents (except Original Demand Drafts against Tender Fee & EMD) shall not be entertained.**

- iii. **Cover – I (Fee Cover): Containing scanned copy of DD against Tender Fee & EMD / scanned copy of documents for Tender Fee & EMD Exemption:**

Tender Fee of Rs. 200/- including GST (non-refundable) and EMD of value of Rs.2,000/- will be required to pay offline in the form of Demand Draft drawn in favour of Durgapur Chemicals Ltd. payable at Durgapur from any schedule bank (but not Co-operation and Gramin bank) respectively.

Scanned copy of Demand Drafts against Tender Fee & EMD shall be uploaded on www.wbtenders.gov.in . Bidders, who are claiming for exemption from submission of Tender Fee & EMD, shall upload the scanned copy of their registration certificates with the concerned body/necessary documents in support of their eligibility for the same on www.wbtenders.gov.in.

The original Demand Drafts (DD) against Tender fee & EMD shall be submitted to Durgapur Chemicals Ltd. on or before the due date and time as per Critical Date Sheet mentioned hereunder. The Bidders who will not submit the original demand drafts for Tender Fee & EMD by due date & time, their tender application shall be summarily rejected.

iv. **Cover – II (PreQual & Technical Cover):** Containing qualification requirements of Contractors/Firms:

The tenderers shall submit their necessary information on Technical cover by downloading the Notice Inviting e-Tender – **Format of Technical Bid vide Annexure – IV** from the e-portal and fill-up the required information and upload the digitally signed file of scanned documents in support of their meeting each criteria mentioned in the Notice Inviting e-Tender.

v. **Cover – III (Bill of Quantities- BOQ):** Containing the financial e-bid:

The bidders must download BOQ format from www.wbtenders.gov.in and quote the rates as per requirement of Notice Inviting e-Tender. After quoting the rates the BOQ format should be uploaded with digital signature (class – II or class – III).

2. **Critical Date Sheet:**

Publish Date	09.06.2018
Bid Document Download	10.06.2018
Bid Submission Start Date & Time	11.06.2018 at 10:00 a.m.
Prebid meeting (seeking clarifications) Date & Time	NOT REQUIRED
Bid Submission End Date & Time	18.06.2018 at 12:00 p.m.
Last Date & Time of Submission of Original Demand Drafts (DD) against EMD and Tender Fee.	18.06.2018 at 5:00 p.m.
Bid Opening Date & Time (Cover-II)	20.06.2018 at 02:30p.m

In the event of any of the above mentioned date subsequently declared as a holiday / closed day for this office, the tenders will be opened on the next working day at the scheduled time.

3. The Bidder should clarify any doubt/query regarding Notice Inviting e-Tender from the authorised representative of Durgapur Chemicals Ltd through email id- dclgdgppurchase@rediffmail.com

4. **Opening of Tenders:** The Technical Bid will be opened first in the presence of the Tender Committee Members and Bidders. Financial bids of only technically qualified bidders shall be opened in the presence of the Tender Committee Members.
5. **Terms of Payment:** Payment shall be made on monthly basis after submission of duly certified monthly bill.
6. **Penalties:** The contractor will attract a penalty for the following reasons:
 - A. Delay in completion of work.
 - B. Improper housekeeping of the whole plant & its surroundings.
 - C. Damage of any equipment/machinery by your people.
9. **Safety:** The contractor has to provide the following:
 - A. Skilled Work men must be provided for the execution of the job.
 - B. During work requisite safety arrangements of the workers should be maintained by the contractor.
 - C. Necessary tools, tackles and all the accessories for the execution of the job have to be provided by the contractor.
7. **Validity of Offers:** Tenders shall remain open for acceptance for 30 Days from the date of opening of the Tender. No revision/ Modification in the Tender Rate will be allowed during the validity period of the Tender.
8. **Arbitration:** In the event of any dispute or any difference arisen in respect of the Scope of Work / Terms and Conditions herein contained in connection with the contract the same shall be referred to the award of an arbitrator to be nominated by the Co. (DCL) as sole arbitrator. The award of the sole arbitrator shall be final and conclusive according to the provisions of The Arbitration and Conciliation Act, 1996 and the rules there under and any statutory modifications thereof shall be deemed to apply and to be incorporated in this contract.
9. **Jurisdictions:** Courts at Durgapur shall have Jurisdiction to decide or adjudicate upon any dispute which may arise out of or be in connection with the contract.

HOD Purchase & Stores
Durgapur Chemicals Limited
To be typed in the letter-head.

ANNEXURE - I

To be typed in the letter head of the bidder

To
The HOD Purchase & Stores
Durgapur Chemicals Ltd.,
Hahnemann Sarani, Durgapur,
Pin – 713215, West Bengal.

Subject: **SHIFTING OF DAY TO DAY ACCUMULATED BOILER ASH FROM
ASH YARD TO LOW LAND AREA.**

Sir,

Reference:

(i) Your e-tender reference no.: Dated

(ii) Tender Fee-DD No. Dated for Rs.

(iii) EMD-DD No. Dated for Rs.

I/We have also examined the requisite specifications and my/our offer is to provide the required service in accordance with the requisite scope of work.

I/We quote the rate exclusive of taxes & duties.

Date:

Yours faithfully,

Place:

(Signature and stamp of the Bidder)
(State legal status, Whether Proprietorship)

To be typed in the letter-head.

ANNEXURE - II

SCOPE OF WORK

Shifting of Day to Day Accumulated Boiler Ash From Ash Yard to low land area.

- 1) Shifting of Day to Day Accumulated Boiler Ash From Ash Yard to low land area.
- 2) Engagement of 02 labourers for shifting of boiler Ash.
- 3) Engagement of 01 Van Puller for shifting of boiler Ash.
- 4) Engagement of 01 ricksaw van on rent basis for shifting of boiler Ash.

Manpower:

- 1) Ash Handling= 02 Nos, 2) Van Puller= 01 Nos, Total= 03 Nos

To be typed in the letter-head.

ANNEXURE –III

ELIGIBILITY CRITERIA FOR TECHNICAL/QUALIFYING BIDS:

- I) The Contractor must have valid Trade License, GST registration and PAN Number and self-attested copy of these registration certificates should be attached to the Bid document.
- II) The Contractor must be registered with the ESI and EPF authorities and other relevant Labour Authorities and self-attested copies of these registration certificates and PAN should be attached to the BID document.
- III) The contractor must have minimum two years of experience for the similar kind of job. The details of experience must be submitted with the bid document.
- IV) The contractor should not have been blacklisted by any Govt./Semi Govt. organization/P.S.U. for similar work in the past. An undertaking to this effect must be submitted along with the qualifying bid as per **Annexure VII**.
- V) The contractor shall satisfy all the conditions mentioned in detailed e-tender notice.

-----XXX-----

To be typed in the letter-head.

ANNEXURE –IV

TECHNICAL/QUALIFYING BID FORM FOR E-TENDER

1	NAME OF THE CONTRACTOR/BIDDER	
2	TYPE OF ENTRY-PROPRIETORSHIP FIRM/PARTNERSHIP FIRM,/OR PVT. LTD. COMPANY	
3	ADDRESS OF COMPANY/FIRM	
4	TEL NO./FAX NO./MOBILE NO.	
5	NAME OF THE CONTACT PERSON	
6	TEL.NO./MOBILE NO. OF CONTACT PERSON	
7	TENDER FEE DETAILS @ Rs. _____/-	DD NO. _____/Date:
8	EMD DETAILS @ Rs. _____/-	DD NO. _____/Date:
9	LEGAL CERTIFICATES TO BE ENCLOSED AND DETAILS IN THIS REGARD TO BE PROVIDED	
	PAN DETAILS	
	GST REGISTRATION DETAILS	
	REGISTRAION WITH CONTRACT LABOUR ACT., DETAILS	
	ESI REGISTRATION DETAILS	
	EPF REGISTRATION SINCE	
10	WHETHER ANY EMPLOYEE OF	YES/NO. If please

	DURGAPUR CHEMICALS LTD. ON YOUR BOARD OR SHARE HOLDER IN CONTRACTORS'S ENTITY/FIRM	provide details
11	HAS ANY OF YOUR DIRECTOR/PARTNER/ENTERPRENUER EVER BEEN CONVICTED UNDER ANY LAW	YES/NO. If please provide details
12	HAS YOUR FIRM/COMPANY EVER BEEN BLACK LISTED AT ANY TIME IN THE PAST BY ANY ORGANIZATION. (Even if answer is NO, A SEPARATE undertaking as per Annexure – VII MUST be submitted along with the qualifying bid.)	YES/NO. If please provide details
13	ANY OTHER INFORMATION CONTRACTOR MAY LIKE TO FURNISH (MAY BE FURNISHED IN SEPARASTE ENCLOSURE)	

-----XXX-----

To be typed in the letter-head.

ANNEXURE –V

TERMS AND CONDITIONS

1. The contract will be for a period of one Year (From 01-07-2018 to 30-06-2019). In the event of failure to execute the contract the company reserves the right to terminate the contract without notice and forfeit the security deposit.

2. The intending bidder has to upload the scanned copy of the following documents for Evaluation of their eligibility.

- a) GST registration certificate.
- b) Valid trade License
- c) PAN Card and latest IT return.
- d) Registration certificate with ESIC.
- e) Registration certificate with EPFO.
- f) Scan copy of tender fees
- g) Scan copy of bank DD for EMD
- h) EMD- To be submitted by selected tenderer after prebid discussion
- i) Any other document as may be decided in prebid meeting.

3. It will be observed from the scope of work that quantum of work that may be required to carry out during the course of tenure of contract is based on estimation, subject to increase or decrease due to shut down and or stoppage / breakdown of plant / plants, change in or modification of manufacturing processes and even the exigency may arise due to trouble in plant and for any other cause or causes on account of non availability of raw materials and above all due to force majeure circumstances. In view of the above DCL does not bind itself for making good any loss / losses that may have to be incurred by you.

4. The Management of Durgapur Chemicals Limited through its authorized representative reserves the rights to make any alteration in omission from addition to or substitution for the original description of scope of work that may appear to be necessary or advisable during the tenure of contract and you shall be bound to carry out the work in accordance with any instructions which may be given to you by the authorized representative. And if the altered, additional or substituted work including any class of work for which no rate has been specified in the contract then such class of work shall be carried out at the rate to be negotiated with you by authorized representative of Mechanical department and accounts department and finally approved by competent authority of Durgapur Chemicals Limited.

5. The Contractor must have the P.F. Registration No., ESI Registration No. and Labour license and the copy of the said Registration and License should be submitted for verification. The Contractor should maintain all Registers and Documents as required by the statute as per present and future.

6. You should well conversant with statutory laws in respect of contract labour (regulation & abolitions) act 1970.

7. You should well conversant with provisions of minimum wages act 1948 and Indian factories act 1948.

8. No female labor should be detained in the night shift and that no labor below age of eighteen should be engaged by you for the work of Durgapur Chemicals Limited. List of employees should be submitted to the Mechanical department for obtaining monthly gate passes from the security department, a copy of such list also be handed over to Mechanical department.

9. No price escalation will be entertained during the tenure of contract under any circumstances what so ever.

10. You have to abide by statutory laws and other laws as may be prevalent in the factory.

11. You should have to arrange for the accommodation of their staff and supervisors and no accommodation what so ever will be provided Durgapur Chemicals Limited. Similarly transportation of staff from their residence to work site and back will also be the responsibility of you.

12. Durgapur Chemicals Limited has no liability in case of any fatal / non fatal accidents and you should have to provide for adequate compensation to the victim(s) as per rules. Durgapur Chemicals Limited has no liability and accident caused for the negligence of you.

13. It should be noted that it is not possible to lay down the scope of work in details of the job to be carried out. Therefore the scope of work is intended to give an indication of nature and volume of work involved but it is not conclusive and comprehensive. Any work as may be required and incidental to it whether specifically prescribed or not in scope of work will be deemed to be part of scope of services to be rendered by you and will be undertaken by you without any additional cost.

14. Bill shall be submitted by you each month on or before the date fixed by Durgapur Chemicals Limited for the work executed in the previous month. You shall submit all bills in printed forms.

15. You shall be responsible for all and shall take proper care in respect of all machineries, tools and implements as may be made over by Durgapur Chemicals Limited to you for use in execution of work and shall be liable for any loss or any damages caused to the said machineries under this contract and tools and implements by any reason what so ever during the period the same are in possession of you and shall on demand pay to Durgapur Chemicals Limited such amount as may be fixed by Durgapur Chemicals Limited for such loss or damages, the decision of Durgapur Chemicals Limited in that respect is final. Should you fail or neglect to pay such amount on demand, Durgapur Chemicals Limited shall have the right and be entitled in addition to other rights and remedies available to it, to deduct such amount from the amount of security deposit by you or any amount remaining payable to you under this contract or otherwise for any work by you.

16. Durgapur Chemicals Limited reserves the right to terminate the entire contract with one month notice within contract period.

17. Your workmen may be utilized in some other plants/site of DCL as and when required.

18. All Safety materials like Hand gloves, Duster, Gumboot, Goggles, etc. are to be provided by the Contractor to its workmen as per The Factories' Act 1948.

19. Your EMD will be kept as security deposit and will be released after successful completion of job.

20. The tenderer shall have to produce attested copies of income tax clearance certificate with the tender and original of the same shall be produced before the tender committee for final inspection.

21. The tenderer may visit the plant earlier before prebid meeting to understand the scope of work properly. The tentative date of visit will be 02/06/2018 to 09/06/2018 from 10 AM to 12 Noon. To take appointment tenderer are requested to contact to- **Mr. M.K.Laha (Security Officer)- 9933381212**

PENALTY CLAUSES:

Penalty will be imposed in the following situations:

- 1) Damage of any equipment/machinery by your person/labors.
- 2) Delay in production & dispatch due to labour oriented problems.
- 3) Improper Housekeeping of the whole plant.
- 4) Mal operation of unit.
- 5) In case of less manpower/labor deployment on daily basis

VALUE of CONTRACT: Total financial involvement will be for one year (12 months, for the financial year, 2018 to 2019) + GST as per company's rule.

23. PAYMENT:

1. Certified bills to be submitted along with two copies of the bill to the HOD (A & T) within 10th of the every month.
2. Payment will be done on month basis including the service tax after completion of job for the month. The Xerox copy of the daily attendance card of contract labour to be submitted along with the bill to AM (P).
3. The Contractor has to disburse wages to the labour within 5th of the every month.
4. Copies of the PF & ESI challan"s for the previous month must be attached along with the bills & other relevant documents.
5. Deduction may be made if any , from your bill as per the non fulfillment of the workorder.
6. Contractor should provide minimum wages to the labour as per Govt rule.

24. To be submitted by the tenderer:

(i) Credential: Credential towards the similar type of jobs is essential during the last 2-3 years in Govt. Companies.

(ii) Evaluation & Submission: Price bid of the techno commercially qualified bidders will be opened after evaluation of the Techno commercial bids, subject to physical submission of EMD.

(iii)Acceptance: The **lowest offer of individual items** will be accepted among those techno commercially qualified bids.

(iv) Paying Authority : HOD (A & T), Durgapur Chemicals Limited, Durgapur-713215. West Bengal.

(v) Award Of Contract: The company reserves the right:

- (I) To accept at its sole and un-fettered discretion, any tender or whole or part or reject any or all tenders without assigning any reasons thereof.
- (II) To award the contract to one or more number of firms either at equal price or at equal prices.
- (III) The company does not bind to accept the lowest tender or assign any reason for non-acceptance of the same.
- (IV) Ten percent (10%) of the Contract value must be submitted as Security Deposit to the DCL after getting the Work Order from DCL.

(vii) Validity of Offers: Tenders shall remain open for acceptance for 15 Days from the date of opening of the Tender. No revision/ Modification in the Tender Rate will be allowed during the validity period of the Tender.

(viii) Arbitration: In the event of any dispute or any difference arisen in respect of the meaning and scope Terms and Conditions herein contained in connection with the contract the same shall be referred to the award of an arbitrator to be nominated by the Co.(DCL) as sole arbitrator. The award of the sole arbitrator shall be final and conclusive according to the provisions of The Arbitration And Conciliation Act, 1996 and the rules there under and any statutory modifications thereof shall be deemed to apply and to be incorporated in this contract.

(ix) Jurisdictions: Courts at Kolkata/Durgapur shall have Jurisdiction to decide or adjudicate upon any dispute which may arise out of or be in connection with the contract.

The Bidders are requested to upload the Documents in the Format Given Below:

Statutory Documents/ Technical Packet:

- (i) **NIQ:** The NIQ must be downloaded properly, and the same must be Digitally Signed and Uploaded.
- (ii) **EMD & TENDER FEE:** Rs. 2000/- (EMD) & Rs. 200/- (tender fee).

Financial Packet: The price should be quoted in the BOQ format which should be downloaded from the website. The filled in BOQ should be uploaded in the Financial Packet.

Non Statutory/ My Document/ Other Important Documents:

- (i) Certificates:** PAN Card, Vat/CST/GST Registration Certificate, P tax Certificate and Last 3 years IT Return, PF, ESI certificates and other relevant certificates, if any.
- (ii) Company Details:** Valid Trade License and Partnership deed/Memorandum if any.